



UUSI PAVILJONKI

LEASE AGREEMENT AND LEASING TERMS AND CONDITIONS as of 1 August 2024

The premises at Uusi Paviljonki are leased without personnel. The assistance of technical personnel is a paid service that can be purchased separately. The rental fee for the hall is determined based on the period of lease, the content of the event in question and the required technical equipment and personnel. The basic rental fee includes the use of the specified premises, furnishings and equipment. Any possible preparations for the event in question are always carried out within the framework of the overall period of lease. **The lessee must be at least 21 years of age and present at the event in question. The City must be guaranteed access to the premises, also during the event in question.**

Discount group: associations whose activities are directed at children and young people.

Prices include cleaning, but the lessee will be obliged to arrange tables and chairs as needed and to collect rubbish together.

By virtue of this agreement, the lessee commits to complying with the leasing terms and conditions (see below).

General

Uusi Paviljonki is a venue for celebrations and cultural events owned by the City of Kauniainen. The hall and foyer of Uusi Paviljonki can be leased by external parties and the premises are well-suited for use as a venue for parties, meetings, seminars and different types of cultural events. The premises can also be leased for recordings and rehearsals. The Cultural services of Kauniainen make the decisions regarding the leasing of Uusi Paviljonki's premises.

If, upon gaining access to the premises, the lessee notices any serious deficiencies in the cleanliness, tidiness or equipment of the premises, they must notify the City of Kauniainen/Cultural services without delay so that the City has the opportunity to fix these issues. In principle, Cultural services are not liable for any notifications about deficiencies that are submitted afterwards.

Rent

The lessee pays the City of Kauniainen compensation for the premises, equipment and services they use in accordance with the City's valid price list. The rental fees are set annually by the local education and culture committee of Kauniainen. The rental fee is determined by the date of the lease, not by the date on which the booking of the premises is made. The City of Kauniainen shall invoice the venue rental fee after the event in question, with net 15 payment terms. Penalty interest is applied in accordance with the Interest Act. The lessor has the right to collect a doubled rental fee if any of the terms and conditions applicable to the use of the premises are violated.

Cancellations

If the lessee cancels their confirmed lease later than 14 days prior to their event, a cancellation fee equivalent to 50% of the venue lease will be charged.

Liabilities of the lessee

The lessee is obligated to protect the leased premises and furnishings from being damaged. The lessee is liable for any damage caused by the lessee, the lessee's guests, personnel or other comparable persons to the fixed or movable property of Uusi Paviljonki.

The premises must be vacated by 12 midnight. The City is not responsible for any clothing or belongings left in the coat racks or other areas of the premises.



Any items or belongings brought into the premises by the lessee or their guests are always the responsibility of the lessee.

The lessee is liable for any equipment or other property they have brought into Uusi Paviljonki. If the lessee wishes to furnish the venue in some way other than using the furnishings provided by Uusi Paviljonki, they will be responsible for acquiring, at their own expense, the desired furnishings and, in particular, for ensuring that the premises are returned to their original state with its own furnishings by the end of the lease period.

Cleaning

The removal of any exterior or interior decorations is the responsibility of the lessee once their event has ended. The premises must be left in the same condition in which they were found at the start of the lease. The lessee is not responsible for doing the final cleaning, as this service is included in the rent. The lessee takes care of the emptying and removal of the rubbish and the cleanliness of the outdoor area.

Official permits

The lessee is obliged, at their own expense, to obtain the necessary official permits to hold their event. Open fire or decorations and effects that can be considered fire hazards shall not be used without the written permission of the City of Kauniainen and the presence of a person trained in fire safety.

**Temporary structures,
guide signs and decor**

The lessee is not entitled, without permission, to make any changes to the leased premises. Temporary structures can only be erected with the permission and supervision of the City of Kauniainen. Guide signs and posters related to the event can only be attached to specifically reserved spots. The premises can be decorated, but only in a way that leaves no permanent traces.

Ticket sales

If the event requires paid admission, the organiser is solely responsible for the ticket sales. If the event is a public event, the lessee shall reserve 10 free tickets/event for the City of Kauniainen upon request.

Catering

There is no café/restaurant at Uusi Paviljonki. The lessee is solely responsible for arranging catering for their event.

Smoking

As the City of Kauniainen is a smoke-free city, smoking in the indoor and outdoor areas of Uusi Paviljonki is prohibited under the Tobacco Act (Tobacco Act 12.1 § and Valvira guidelines 16/2010, 14 December 2010).

Transfer of lease

The lessee is not permitted to transfer the lease or use of the leased premises to a third party without consent from the City of Kauniainen. Changes to the lease agreement shall be made in writing.

Breach of agreement

In the event of a breach of the above-mentioned terms and conditions, the City of Kauniainen shall have the right to charge a doubled rental fee.

Handling of disputes

Any disputes shall be resolved primarily through mutual negotiation. If the negotiations do not result in an agreement, the matter will be forwarded to the District Court of Espoo.

LESSOR

City of Kauniainen, Cultural services
Kauniaistentie 10,
PL 52, FI-02701 Kauniainen, Finland



DATE OF

LEASE _____ 20__

DURATION OF LEASE

_____ am/pm – _____ am/pm

The lessee is obligated to notify the lessor of any change to the lease time or date from those stated above! The notification must be submitted by email to marina.catani@kauniainen.fi

CONTACT PERSON

Contact person of lessor: marina.catani@kauniainen.fi

Tel. +358 (0)40 647 2702

The lessee shall be in touch with the contact person for Cultural services separately by e-mail in order to discuss and agree on more specific details related to the lease and event.

SIGNATURES

LESSOR

LESSEE

Cultural services

(signature & name in printed letters)
Invoicing details of lessee: